

**CCCB Youth Pastor**  
Job Description

**Job Title: Youth Pastor**

Chinese Christian Church of Baltimore (CCCB)  
1800 Cromwell Bridge Road  
Parkville MD 21234

**POSITION DESCRIPTION:** Date Prepared: 5/19/2018

**Youth Pastor (middle – high school)**

**STATUS:** Full-time

**HOURS:** 40 Hours per week

**Observable Qualifications:**

- A strong walk with God through a growing personal relationship with Jesus Christ
- Has a consistent devotional life in Bible study and prayer
- Teachable, with a desire to grow in their faith and abilities
- Multi-cultural interests and willing to learn about the uniqueness of CCCB
- A self-starter—highly motivated; doesn't need constant attention
- Has a passion for youth ministry and really enjoys being and ministering with students
- Understands youth culture today; keenly aware of their needs in school and at home
- Strong verbal and written communication; excellent administrative and leadership skills
- A good role model—a person with high moral integrity; positive and encouraging
- Team player with effective relational skills (works well with others)

**Measurable Criteria:**

- Agreement with our church's vision, goals and statement of faith
- Agreement with and subject to CCCB's policy and doctrine, informed by the CCCB *Children and Youth Ministry Worker's Handbook*. See <http://www.cccb.us/en/>
- At least a Bachelor's degree (B.A. or B.S.) from four-year college or university in youth ministry or a related major. At least three years youth ministry experience in a growing youth ministry
- Experience leading and managing others

**Job Description:**

1. Set and support CCCB's vision for the youth ministry with a plan to carry it out
  - To coordinate all aspects of a balanced youth ministry in the areas of group building, worship, discipleship, evangelism, and missions.
  - Teach the vision and purpose statement to all volunteers, staff, and student leaders
2. Develop and lead programs according to the vision and purpose of the youth ministry
  - Plan spiritual growth programs, activities and events that include opportunities for students to worship, fellowship with each other, learn Biblical truths and apply them to their lives (spiritual growth)
  - Create outreach programs, activities and events (evangelism)

- Plan programs, activities or events, developing students who want to reach out and serve others, impacting them with the love of Christ (student leadership)
  - Coordinate winter retreats and summer camps
3. Recruit and train volunteer leaders to help you with your purpose
    - Every student should know an adult who is praying, caring and investing in their lives
    - Meet regularly with your volunteers and staff
    - Build into your team with consistent training and equipping
    - Promote annual training events or conferences for your team
  4. Build and maintain relationships with kids both churched and unchurched
    - Meet regularly with students from the youth group
    - Befriend several unchurched students with no strings attached
    - Seek out opportunities to “hang out” with students on campus, at sports events, school concerts or in the community
  5. Build and maintain quality relationships with parents
    - Clearly share your vision with parents so they understand the purpose of the youth ministry
    - Create avenues of consistent contact with parents (regular e-newsletters, annual parent meetings, etc.)
    - Become aware of the needs of the parents
  6. Network with other youth workers in the community
    - Initiate contact with other youth workers to pray for the community
    - Meet regularly with other youth workers, encouraging each other, sharing ideas and experiences
    - Program or attend area events with other youth ministries annually
  7. Set and oversee the youth ministry budget
    - Set a budget that reflects the values in your vision and purpose
    - Be prudent with finances, sticking with the budget you set
  8. Involve students in the ministry of the church as a whole, supporting and participating in the church’s vision, worship services, and activities
  9. Attend weekly church staff meeting
  10. Provide a monthly report of your goals, accomplishments, prayers and praises
  11. Possibly provide support in AWANA and college/career ministries

Please send resume and cover letter to Pastor Tom Tofilon at [cccboffice@comcast.net](mailto:cccboffice@comcast.net)